**COVID-19 SAFETY GUIDELINES**

**APPOINTMENT FORM/PHONE SCREENING**

* Have you had contact with someone who was ill in the last 14 days?
* What is your current health condition?
* Have you been treated for an illness in the last 14 days?
* Have you traveled domestically or outside of the US in the last 14 days?
* Have you been in contact with someone who has traveled recently?
* Are you medically vulnerable or immunocompromised?

**PHYSICAL DISTANCING**

* Clients: By appointment only
* Clients: No waiting in lobby for a client in session or arrive early for appointment
* Clients: Masks/gloves are optional
* Clients/Staff: Personal masks recommended. A mask can be provided for a $2 fee.
* Clients/Staff: Temperatures are taken upon arrival and reading is recorded in their profile.
* Staff: Only come in if you have a client or desk shift
* Staff: Keep 6’ apart at desk and backroom (or stay in treatment room)
* Staff: Masks/gloves are worn in client/public areas and by request during treatment
* Spa Daze reserves the right to refuse treatment.

**FACE CONTACT**

* Avoid face contact unless requested or treatment related
* Wear gloves
* Face cradles have a dual layer of disposable protection

**HANDWASHING**

* Staff must wash hands before and after treatment
* Staff must use hand sanitizer after touching money or objects (do not use sanitizer in place of handwashing)
* If a Therapist is wearing gloves for a client, gloves must be worn until after removing used linens & throwing away disposable covers and then they must be thrown away. Use hand sanitizer, reset table, and wash hands before receiving the next client.
* Desk staff must wash hands after changing laundry bags over and then use hand sanitizer before returning to desk

**GENERAL CLEANING**

* Magazines & product testers are currently unavailable. Menu’s, business cards, tip envelopes and complimentary amenities (such as chocolates) are available by request.
* Lobby seating must be 6’ apart
* Regular/hourly cleaning of surfaces, doorknobs, bathroom, desk counters, pens, card reader, phone, computers, and seating of client areas, staff areas and from desk are required.
* Sanitizer must be used on all surfaces used by clients, including floor.
* All product containers and equipment surfaces must be sanitized after each session.
* Robes are provided to clients as needed and no longer available int treatment room.

**MENU MODIFICATIONS**

Face Massage, Hot Stones, and Body Buff are currently unavailable